SUNY COLLEGE AT OLD WESTBURY

FALL 2012

COURSE SCHEDULE

For admission and transfer information, call
Enrollment Services at (516) 876-3073
or visit us Online: www.oldwestbury.edu

THE COLLEGE AT
OLD WESTBURY
STATE UNIVERSITY OF NEW YORK
FALL 2012 SCHEDULE

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FALL 2012 SCHEDULE

FULL TERM: August 27, 2012 - December 19, 2012
PART OF TERM A: August 27, 2012 – October 22, 2012
PART OF TERM B: October 18, 2012 – December 19, 2012

REGISTRATION BY APPOINTMENT FOR CONTINUING STUDENTS

APRIL 2, 2012 Seniors (at least 88 earned credits)
APRIL 5, 2012 Juniors (at least 57 earned credits)
APRIL 9, 2012 Sophomores (at least 32 earned credits)
APRIL 12, 2012 Freshmen (0 - 32 earned credits)

- Review your academic record using CAPP (Curriculum Advising and Program Planning). Instructions in the back of this booklet.
- Make an appointment for advising in an Academic Department office to select courses and obtain a Registration Identification Number.
- At or after your appointment time register on the WEB (HTTPS://MY.OLDWESTBURY.EDU). Instructions in the back of this booklet. Computers with internet access are available in the Library.
- Students planning to use financial aid must satisfy Financial Aid requirements prior to registration.


CREDIT CARD PAYMENT MUST BE MADE ONLINE AT HTTPS://MY.OLDWESTBURY.EDU.

FOR STUDENTS WHO REGISTER AFTER JULY 20, 2012, PAYMENT IS DUE THE DAY OF REGISTRATION. STUDENTS SHOULD REVIEW ACCOUNTS ONLINE AT HTTPS://MY.OLDWESTBURY.EDU.

BILLS FOR REGISTERED STUDENTS WILL BE AVAILABLE ONLINE AND PAYMENT IS DUE AT THE OFFICE OF THE BURSAR BY JULY 26, 2012. CREDIT CARD PAYMENTS MUST BE MADE ONLINE AT HTTPS://MY.OLDWESTBURY.EDU. SEE INSTRUCTIONS IN THE BACK OF THIS BOOKLET.

CONTINUAL REGISTRATION FOR ALL STUDENTS

APRIL 13, 2012 – AUGUST 24, 2012
- Academic advising (obtain a Registration Identification Number) for declared majors by appointment in department offices.
- Academic advising (obtain a Registration Identification Number) for undeclared majors by appointment in the Campus Center, Center for Academic Advising and Testing.
- Registration, add/drop on the WEB (HTTPS://MY.OLDWESTBURY.EDU)


ADD/DROP and LATE REGISTRATION

- Late register/add/drop on the WEB (HTTPS://MY.OLDWESTBURY.EDU)

NOTE: $40 fee will be assessed for late registrations or re-registrations required due to cancellation of courses for non-payment.

BILLS FOR REGISTRATION MUST BE SATISFIED WITH THE BURSAR ON THE SAME DAY AS ADD/DROP/REGISTRATION. THE FINANCIAL CANCELLATION PROGRAM COMPARES TOTAL BILLING HOURS TO TOTAL PAYMENTS: ADDING A COURSE, FOR WHICH PAYMENT IS NOT MADE WILL RESULT IN THE CANCELLATION OF ALL COURSES.

CREDIT CARD PAYMENTS MUST BE MADE ONLINE AT HTTPS://MY.OLDWESTBURY.EDU. SEE INSTRUCTIONS IN THE BACK OF THIS BOOKLET.

WITHDRAWAL POLICY

FOR FULL TERM:
* After the end of the Add/Drop period (after August 31, 2012) and up to the end of the seventh week of classes, (October 19, 2012) you may withdraw from a course by completing an official withdrawal form at the Office of the Registrar. The Registrar will then record a “W” on your transcript.
* After the seventh week of classes, the Registrar will not record a withdrawal without the instructor’s approval. When there are extenuating circumstances after the seventh week of classes, you must obtain a Withdrawal Form from the Office of the Registrar and obtain approval signature(s) of instructor(s) on the form. When you return the completed form to the Registrar, a grade of “W” will be recorded on your transcript. Under no circumstances will a withdrawal be approved after December 5, 2012.
* If you are not officially withdrawn from the course by December 5, 2012, your name will appear on the Final Grade Roster, and the
instructor will assign a grade. A grade of “NC” will be accepted only if prior arrangements have been made with the instructor, and you have filed, in writing with the Registrar, before the end of the third week of classes, a copy of the Credit/No Credit agreement.

* Only students withdrawing officially through the Office of the Registrar receive a grade of “W”. Nonattendance in a course or non-payment of fees does not constitute withdrawal. Failure to officially withdraw from school will result in the student being held financially liable for tuition and fees.

* Perkins loan recipients who withdraw must participate in an Exit Interview in the Office of the Bursar.

* Stafford loan recipients who withdraw must participate in an Exit Interview in the Office of Financial Aid.

NOTE: $20 fee will be assessed for each add, drop or withdrawal transaction approved after August 31, 2012.

REFUND SCHEDULE

TO QUALIFY FOR REFUNDS OF TUITION, INTERCOLLEGIATE ATHLETIC FEE, TECHNOLOGY FEE and HEALTH SERVICE FEE STUDENTS MUST OFFICIALLY WITHDRAW AT THE OFFICE OF THE REGISTRAR. REFUND AMOUNTS WILL BE DETERMINED IN ACCORDANCE WITH THE FOLLOWING REFUND SCHEDULE. THE COLLEGE FEE IS NOT REFUNDABLE.

INQUIRIES ABOUT THE STUDENT GOVERNMENT FEE SHOULD BE REFERRED DIRECTLY TO THE STUDENT GOVERNMENT ASSOCIATION (516) 876-3273. REFUNDS REQUIRE SIX TO EIGHT WEEKS FOR PROCESSING.

Non-attendance in any course does not constitute official withdrawal. Failure to officially withdraw from school will result in the student being held financially liable for tuition and fees, and not eligible for financial aid.

FULL TERM:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% refund</td>
<td>Aug. 27 – Aug. 31</td>
</tr>
<tr>
<td>70% refund</td>
<td>Sep. 3 – Sep. 7</td>
</tr>
<tr>
<td>50% refund</td>
<td>Sep. 10 – Sep. 14</td>
</tr>
<tr>
<td>30% refund</td>
<td>Sep. 17 – Sep. 21</td>
</tr>
<tr>
<td>No refund</td>
<td>after September 21, 2012</td>
</tr>
</tbody>
</table>

PART-OF-TERM A:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% refund</td>
<td>Aug. 27 – Aug. 31</td>
</tr>
<tr>
<td>35% refund</td>
<td>Sep. 3 – Sep. 7</td>
</tr>
<tr>
<td>No refund</td>
<td>after September 7, 2012</td>
</tr>
</tbody>
</table>

PART-OF-TERM B:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% refund</td>
<td>Oct. 18 – Oct. 24</td>
</tr>
<tr>
<td>35% refund</td>
<td>Oct. 25 – Oct. 31</td>
</tr>
<tr>
<td>No refund</td>
<td>after Oct. 31, 2012</td>
</tr>
</tbody>
</table>

REGISTRATION INFORMATION

CLOSED-OUT (FULL) COURSES: To request authorization to enroll in a closed course, a student must request an overtally approval via campus e-mail. If approved, the school or department associated with the course will e-mail the authorization to the Office of the Registrar. Please note: Under no circumstance will a student be permitted to enroll in a class if the classroom capacity is met.

ACADEMIC LOAD: A student achieves full-time status with a course load of 12 or more credits. The maximum credit load for fall or spring semesters for undergraduate students is 18 credits.

Students wishing to add courses, which will give them an academic load over 18 credits (overload), are required to petition for a course overload with the chair of the department in which the student is majoring. If approved, the chair will e-mail the approved request to the Dean for final approval. The Dean will e-mail the authorization to the Office of the Registrar. The Office of the Registrar will inform all parties via campus e-mail of completion of the overload process. Mastery of reading and writing skills is required. Students on probation are not eligible to take a course overload under any circumstances.

NOTE: If you are suspended or dismissed at the close of the spring semester, your registration and financial aid for the summer and fall semesters will be voided. If you make an appeal to the Academic Standing Committee, and the appeal is granted, you must re-register in accordance with the reinstatement decision. Your original course selection and financial aid are not guaranteed.

IMMUNIZATION

Immunization requirements must be met prior to registration.

All students must submit appropriate documentation verifying that they are in full compliance with the New York State immunization requirements listed below. Students who are NOT in full compliance WILL NOT be allowed to register.

IMMUNIZATION REQUIREMENTS:

MEASLES: Two (2) doses of live measles administered after one year of age and after 1968; OR - Blood test showing immunity.

MUMPS: One dose of live mumps vaccine administered after one year of age and after 1969; OR - Blood test showing immunity.

RUBELLA (German Measles): One dose of live rubella vaccine administered after one year of age and after 1969; OR - Blood test showing immunity.

MENINGITIS: Either documentation of vaccine within the last ten years or a signed declination form, which can be found on the Student Health WEB site at http://www.oldwestbury.edu/studenthealth/immform.pdf. Any questions...please call 516-876-3250 or visit the Student Health WEB site.
DEFINITIONS

Continuing Student: A student who has continued his/her registration directly from the immediately preceding semester.
Returning Student: A student who is registering after an interruption of one or more semesters.
New Student: A student who has been accepted to SUNY Old Westbury but has never before registered.
Lower Division: 0 to 56 credits as shown on the official transcript in the Office of the Registrar.
Upper Division: 57 or more credits actually earned and recorded on the official transcript in the Office of the Registrar, including credits received at Old Westbury and only those transfer credits for which an official college transcript was received and evaluated.

NOTE: Official transcripts from all colleges previously attended are required to be on file for any student before transfer credit and academic level are certified.

Registration Identification Number (aka “Alternate PIN”): A unique number required for registration and add/drop using the WEB. It must be obtained from an academic adviser.

ACADEMIC ADVISEMENT

Category of Student: Advised by:
All declared majors Academic Departments
All undeclared majors, except EOP Academic Advising Center
All EOP undeclared majors Educational Opportunity Program
ESOL II, III (excluding EOP) English Department

IMPORTANT: Students who are not proficient in English and/or Mathematics and who register on the basis of current placement recommendations may be required to change their program when new placement recommendations are determined.

NEW STUDENTS

If you are a NEW student who has never before registered at SUNY College at Old Westbury, be sure to note the following:
1. You must have been accepted to the College and have taken the College Placement Examinations (or receive official waivers) in order to register.
2. All students, regardless of level or program, are required to submit an official transcript from each previous college in order to complete their admission, to verify status and academic level, and to be granted transfer credits. Transfer students must secure a student copy of transcripts from each previous college attended for academic advising. Copies will not be provided from the Office of Enrollment Services or from the Office of the Registrar at this institution.
3. Questions and inquiries should be directed to the Enrollment Services Office. (516-876-3073).

“OVER SIXTY” PROGRAM

This program permits persons 60 years of age and over to observe (audit) courses on a space-available basis without the payment of tuition and fees. Participating observers will not receive academic credit for courses attended.

To register for this program, students should obtain the Over-Sixty Program (OSP) form from the Office of the Registrar during the first week of classes. With this form students can obtain an I.D. card from the Office of University Police with which to use the Library and the Clark Center.

PAYMENT OF BILLS

FAILURE TO MAKE PAYMENT BY THE DUE DATE WILL RESULT IN THE CANCELLATION OF CLASSES.
1. You will not be permitted to register or secure housing until all outstanding debts to the College are satisfied.
2. Students who register for the Fall 2012 semester before July 20, 2012, can view their bills at HTTPS://MY.OLDWESTBURY.EDU. All payments must be received by the Bursar’s Office no later than July 26, 2012.
3. Students who register for the FALL 2012 semester after July 20, 2012 can view their ACCOUNTS at HTTPS://MY.OLDWESTBURY.EDU and MUST PAY FOR THEIR TUITION AND FEES (and housing/meal plan charges if applicable) THE DAY OF REGISTRATION. Credit card payments MUST be made ONLINE AT HTTPS://MY.OLDWESTBURY.EDU. SEE INSTRUCTIONS in the back of this booklet.
4. There is a $40.00 Late Payment Fee for payments made after the due date.
5. If paying in person, you may do so by cash, check, or money order.
6. If paying on the WEB, you may do so by VISA, Master Card, Discover or e-check. You may also go on a payment plan.
7. There is a $20 fee for any check returned to the College “unpaid.”
8. There is a $40 Late Registration Fee for anyone re-registering due to cancellation of courses for non-payment or for anyone approved for registration on or after August 27, 2012.
9. Financial aid (if eligible) must be in order by the time you register. Allow for two to three weeks processing after submitting required documents. If financial aid awards do not cover the total charges, you must pay the difference or make arrangements with the Bursar.
IT IS THE STUDENT’S RESPONSIBILITY TO WITHDRAW FROM SCHOOL IF NOT ATTENDING CLASSES. FAILURE TO OFFICIALLY WITHDRAW FROM SCHOOL WILL RESULT IN THE STUDENT BEING HELD FINANCIALLY LIABLE FOR TUITION AND FEES.

Inquiries regarding financial aid status can be made via Banner Student WEB (https://MY.OLDWESTBURY.EDU) or by calling (516-876-3222/3223). Inquiries regarding the Student Government fee should be directed to the Student Government Office, Student Union, Room 301 or by telephone, (516) 876-3273.


ADDITIONAL PAYMENT OPTIONS

The College offers a monthly time payment plan. You can enroll in the Time Payment Plan on the WEB at HTTPS://MY.OLDWESTBURY.EDU.

ANTICIPATED COSTS FOR THE FALL 2012 SEMESTER

<table>
<thead>
<tr>
<th></th>
<th>IN-STATE</th>
<th>OUT-OF-STATE</th>
<th>Part Time In-State:</th>
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<tbody>
<tr>
<td>Tuition</td>
<td>$2,635.00</td>
<td>$7160.00</td>
<td>3 credits</td>
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<td>4 credits</td>
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<tr>
<td></td>
<td></td>
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<td>5 credits</td>
</tr>
<tr>
<td>Student Government Fee</td>
<td>72.50</td>
<td>72.50</td>
<td>$660.00</td>
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<tr>
<td>College Fee</td>
<td>12.50</td>
<td>12.50</td>
<td>$880.00</td>
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<td></td>
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<td>$1100.00</td>
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<tr>
<td>Intercollegiate Athletic Fee</td>
<td>152.00</td>
<td>152.00</td>
<td>2.55</td>
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<tr>
<td>Health Service Fee</td>
<td>110.00</td>
<td>110.00</td>
<td>3.40</td>
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<td>4.25</td>
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<tr>
<td>Technology Fee</td>
<td>130.00</td>
<td>130.00</td>
<td>28.50</td>
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<tr>
<td>Transportation Fee</td>
<td>50.00</td>
<td>50.00</td>
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<tr>
<td>Total for Commuter’s</td>
<td>$3162.00</td>
<td>$7687.00</td>
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<td>42.00</td>
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<td></td>
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<td>52.50</td>
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<tr>
<td>Total for Resident’s</td>
<td>$8122.00</td>
<td>$12,647.00</td>
<td>57.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>66.50</td>
</tr>
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<td></td>
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<td>76.00</td>
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<td>$1352.25</td>
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Residents

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<th></th>
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<tr>
<td>Add:</td>
<td></td>
<td>Tuition</td>
<td></td>
</tr>
<tr>
<td>Room</td>
<td>3300.00</td>
<td>$1,320.00</td>
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<tr>
<td></td>
<td>3300.00</td>
<td>$1,540.00</td>
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<td></td>
<td></td>
<td>$1,760.00</td>
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<tr>
<td>Damage Deposits</td>
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<tr>
<td>Key Deposits</td>
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<td>5.95</td>
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<tr>
<td>Meal Plan</td>
<td>1550.00</td>
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<td>Total for Resident’s</td>
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<td>$12,647.00</td>
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<tr>
<td></td>
<td></td>
<td>Health Service Fee</td>
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<td></td>
<td></td>
<td>57.00</td>
<td>66.50</td>
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<tr>
<td></td>
<td></td>
<td>76.00</td>
<td>76.00</td>
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</tbody>
</table>
| International Students: A mandatory health insurance fee of $994.75 will be charged to all international students and to Old Westbury students studying abroad.

<table>
<thead>
<tr>
<th></th>
<th>9 credits</th>
<th>10 credits</th>
<th>11 credits</th>
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</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$1980.00</td>
<td>$2,200.00</td>
<td>$2,420.00</td>
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<tr>
<td>Student</td>
<td>47.00</td>
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<tr>
<td>College Fee</td>
<td>7.65</td>
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<td>9.35</td>
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<tr>
<td>Intercolligate</td>
<td>76.00</td>
<td>76.00</td>
<td>76.00</td>
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<tr>
<td>Athletic Fee</td>
<td>85.50</td>
<td>95.00</td>
<td>104.50</td>
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<tr>
<td>Health Service Fee</td>
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<td>25.00</td>
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<tr>
<td>Technology Fee</td>
<td>94.50</td>
<td>105.00</td>
<td>115.50</td>
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<td></td>
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<td>$2315.65</td>
<td>$2556.50</td>
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<tr>
<td></td>
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<td>$2797.35</td>
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</tr>
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*PLEASE NOTE: ALL CHARGES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.*

Please be advised that a $30 lab fee will be applied to each Chemistry and Biology lab. The specific course will be noted on the Banner WEB schedule of courses.
OUTSIDE AGENCIES

Students receiving aid from an outside agency (e.g., V.A, V.E.S.I.D., scholarship) or from non grade based employer tuition reimbursement plans, must submit a letter from the sponsoring agency stating sponsorship and the amount of coverage when they come to pay the bill.

FINANCIAL AID

The following may be applied or credited toward your bill:

a. Accepted Financial Aid (Pell, Perkins, SEOG, EOP) may be applied against all charges.
b. The actual TAP award may be applied against tuition.
c. Student loan checks may be applied against all charges. Students must maintain at least half-time enrollment. The check may be reduced by the amount of an origination fee and an insurance fee.

Deferred aid is considered payment against charges and, if sufficient, may hold courses, which might otherwise be cancelled for non-payment. You must formally withdraw at the Office of the Registrar if you do not plan to attend classes. Withdrawals may affect financial aid.

Continuing and returning students must meet academic progress and pursuit standards to be eligible for financial aid. All students must declare a major prior to completing 42 credits in order to be eligible for financial aid.

RESIDENTIAL LIFE

Students must be registered for Fall 2012 classes (Full-Time status of 12 credits or more) and must pay the $50 deposit by a check or money order to the Bursar’s Office in order for the housing application to be processed. Please note that the Housing License Agreement is contractually binding for BOTH Fall and Spring academic semesters. New and transfer students will receive housing application materials in their admission acceptance packets.

Readmitted and commuting students may pick up a housing application at the Office of Residential Life, Campus Center, Room H316, between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday. Continuing residents must pay their housing bill by July 26, 2012 to assure retention of their housing for Fall 2012. Continuing students must also have a minimum cumulative 2.0 G.P.A. from SUNY College at Old Westbury. The College at Old Westbury does not guarantee residence hall placement. A waiting list for rooms is expected.

SPECIAL ITEMS

IDENTIFICATION CARD (ID)
The ID card is the official college identification and must be carried at all times. Students are entitled to one free ID card during their first semester only. Any student failing to obtain an ID card during his/her first semester will be required to pay a charge of $10 for the card after the first semester. Any student who has lost an ID card or is returning to Old Westbury and no longer has an ID card must contact the University Police Department in person or by telephone (516-876-3333) in order to have the $10 charge entered into the system. Payment must then be made at the Bursar’s Office (Student Service Center). Students should return to the University Police Department with a paid receipt to obtain a new I.D. card. Each card issued bears an expiration date by which it must be revalidated by the University Police Department. The University Police Building is located next to the Student Union. ID cards may be obtained Mondays, Tuesdays and Thursdays, 10:00 a.m. to 11:30 a.m. and 3:00 p.m. to 4:30 p.m. Revalidation of ID cards may be done any hour of the day or night.

VEHICLE REGISTRATION
All students who park on campus are required to register their vehicle/s. Vehicle registration decals can be purchased for a fee of $10 for the first vehicle, and $5 for each additional vehicle, at the Bursar’s Office, 9:00 a.m. - 4:30 p.m. Monday through Friday. A completed Vehicle Registration Form and a valid I.D. card must be presented at the time of purchase. All students who fail to register their vehicle/s will be subject to ticketing and may be subject to towing at the owner’s expense.

VETERANS
Veterans requiring certification will be certified by the Veterans Affairs Coordinator in Office of the Registrar. The start date of the certification process depends on the veteran’s chapter.

INDEPENDENT STUDY
To apply for Independent Study, the student must complete a contract and obtain the signatures of the mentor, adviser and chair. Approval is also required from the Dean. The student must register with the approved contract for independent study before the end of the ADD/DROP period.

Please note that under College policy, students must meet the following criteria to be eligible for Independent Study: have earned 30 or more credits; have satisfied mastery in reading and writing skills; be in good academic standing; and have a prior record that indicates capability to do independent work.

Students are limited to enrolling in a maximum of two independent studies during any one semester and may apply no more than 16 independent study credits toward the 120 credit minimum required for graduation.
**GENERAL INFORMATION**

1. **SCHEDULE CHANGES:**
   Changes in the Class Schedule are made by the Registrar. For changes in class, times or rooms, access https://MY.OLDWESTBURY.EDU (student information). Course offerings are subject to change. When it is not possible to offer additional sections of a course, the absolute limit will be determined by classroom size.
   A course may be dropped if fewer than twenty students enroll. Students may then select an alternative.

2. **PERIODS:**

<table>
<thead>
<tr>
<th>Period</th>
<th>Regular Clock Time</th>
<th>Military Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8:30 a.m.-10:10 a.m.</td>
<td>08:30 a.m.-10:10 a.m.</td>
</tr>
<tr>
<td>2</td>
<td>10:20 a.m.-12:00 p.m.</td>
<td>10:20 a.m.-12:00 p.m.</td>
</tr>
<tr>
<td>3 (COMMON HOUR)</td>
<td>12:01 p.m.-12:59 p.m.</td>
<td>12:01 p.m.-12:59 p.m.</td>
</tr>
<tr>
<td>4</td>
<td>1:00 p.m. - 2:40 p.m.</td>
<td>13:00 p.m.-14:20 p.m.</td>
</tr>
<tr>
<td>5</td>
<td>2:50 p.m. - 4:30 p.m.</td>
<td>14:50 p.m.-16:30 p.m.</td>
</tr>
<tr>
<td>6</td>
<td>4:40 p.m. - 6:20 p.m.</td>
<td>16:40 p.m.-18:20 p.m.</td>
</tr>
<tr>
<td>7</td>
<td>6:30 p.m. - 8:10 p.m.</td>
<td>18:30 p.m.-20:10 p.m.</td>
</tr>
<tr>
<td>8</td>
<td>8:20 p.m. - 10:00 p.m.</td>
<td>20:20 p.m.-22:00 p.m.</td>
</tr>
</tbody>
</table>

3. **SCHEDULE:**
   The letters for the seven days of the week are: M, T, W, R, F, S, and U.

4. **COURSE CODES:**
   The course coding system consists of a department letter indicator, a numerical indicator, and a section indicator as follows:
   Department indicators (consists of the initials that identify the department offering the course):
   - AS American Studies
   - BS Biological Sciences
   - BU School of Business
   - CL Community Learning
   - CP Chemistry and Physics
   - CR Criminology
   - CS Computer Science
   - ED School of Education
   - EL English
   - FY First-Year Experience
   - HI History and Philosophy
   - HS Health & Society
   - IR Industrial and Labor Relations
   - MA Mathematics
   - MD Music and Dance
   - ML Modern Languages
   - PE Politics, Economics and Law
   - PY Psychology
   - SY Sociology
   - VA Visual Arts
   - HY Hybrid course
   - NE Internet course

   Numerical Indicator (consists of a four-digit number that provides information about the course): The first digit represents the level of instruction: 1=Introductory-general, 2=Introductory-major; 3=Intermediate-major; 4=Advanced-major; 5=Senior level.
   The following three digits represent the specific course. Example- (the digits or letters after the dash indicate the section.) AS2060-001 means a course in American Studies on the introductory level; 060 stands for the specific course; 001 indicates this is section one of the course.
   Section indicators may be numbers, such as 001, letters, such as NE or a combination, such as NE1. The numbers indicate the number of sections of a particular course. The letters indicate a specific type of course. Letters codes currently in use are:
   - B Bilingual Education course
   - H Honor’s College course
   - L Lab
   - R Regular Section of FY or CL course
   - S Special Education course
   - W Writing intensive course
   - BL Blended course
   - CL or C Community Learning course
   - FY or F First Year course
   - HY Hybrid course
   - NE Internet course

5. **CLASS LEVELS:**
   Please note the distinction among these phrases:
   - UPPER DIVISION refers to Level 3000, 4000 and 5000 courses
   - LOWER DIVISION refers to Level 1000 and 2000 courses
   - COURSES ABOVE THE INTRODUCTORY refers to Level 3000, 4000, and 5000 courses
   - AND SURVEY LEVEL
6. ABBREVIATIONS:
- H140 Recital Hall Campus Center
- J100 Maguire Theater, Campus Center
- L100 Library, Campus Center.

7. A, B, C, and D before a room number in the schedule means the room is in the Academic Village.
- E, F, G, H, I, J, K, and L before a room number in the schedule means the room is in one of the wings in Campus Center.
- S before a room number in the schedule indicates the room is in the Natural Science Building.
- U before a room number in the schedule indicates the room is in the Student Union Building.

8. CURRICULUM CODES FOR STUDENT MAJORS:
(Titles are those registered for the degree with the State Education Department)

<table>
<thead>
<tr>
<th>Curriculum Degree</th>
<th>Registered Degree Title</th>
<th>Department (see #4)</th>
<th>Curriculum Degree</th>
<th>Registered Degree Title</th>
<th>Department (see #4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>U0280 B.S.</td>
<td>Business Administration</td>
<td>BU</td>
<td>U0285 B.S.</td>
<td>Marketing</td>
<td>BU</td>
</tr>
<tr>
<td>U0281 B.S.</td>
<td>Accounting</td>
<td>BU</td>
<td>U0304 B.A.</td>
<td>American Studies</td>
<td>AS</td>
</tr>
<tr>
<td>U0288 B.P.S.</td>
<td>Business &amp; Management</td>
<td>BU</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U0282 B.S.</td>
<td>Finance</td>
<td>BU</td>
<td>U0107 B.A.</td>
<td>Media and Communications</td>
<td>AS</td>
</tr>
<tr>
<td>U0283 B.S.</td>
<td>Marketing</td>
<td>BU</td>
<td>U0108 B.A.</td>
<td>Biological Sciences</td>
<td>BS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>U0109 B.A.</td>
<td>Adolescence Education</td>
<td>BS/ED</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>U0110 B.S.</td>
<td>Health &amp; Society</td>
<td>BS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>U0116 B.A., B.S.</td>
<td>Chemistry</td>
<td>CP</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>U0120 B.A., B.A.</td>
<td>Adolescence Education</td>
<td>CP/ED</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>U0121 B.S.</td>
<td>Biochemistry</td>
<td>CP</td>
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<td></td>
<td></td>
<td></td>
<td>U1557 B.S.</td>
<td>Childhood Education</td>
<td>ED</td>
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<td></td>
<td></td>
<td></td>
<td>U1567 B.S.</td>
<td>Childhood Education</td>
<td>ED</td>
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<td></td>
<td></td>
<td>Bilingual</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Bilingual (1-6)</td>
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<tr>
<td>U1560 B.S.</td>
<td>Special Education</td>
<td>ED</td>
<td>U0393 B.A.</td>
<td>Politics, Economics,</td>
<td>PE</td>
</tr>
<tr>
<td></td>
<td>Childhood Education</td>
<td></td>
<td></td>
<td>Law, Ind. Med.,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(1-6)</td>
<td></td>
<td></td>
<td>Risk Mgmt.</td>
<td></td>
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<tr>
<td>U0113 B.S.</td>
<td>Special Education</td>
<td>ED</td>
<td>U0283 B.A., B.S.</td>
<td>Industrial &amp; Labor</td>
<td>PE</td>
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<tr>
<td></td>
<td>with Bilingual</td>
<td></td>
<td></td>
<td>Relations</td>
<td></td>
</tr>
<tr>
<td>U0107 B.S.</td>
<td>Middle Childhood</td>
<td>ED</td>
<td>U0347 B.A., B.S.</td>
<td>Psychology</td>
<td>PY</td>
</tr>
<tr>
<td>U0109 B.S.</td>
<td>Education: Mathematics</td>
<td>ED</td>
<td>U0352 B.A., B.S.</td>
<td>Sociology</td>
<td>SY</td>
</tr>
<tr>
<td></td>
<td>Middle Childhood</td>
<td>ED</td>
<td></td>
<td>Crime</td>
<td>SY</td>
</tr>
<tr>
<td></td>
<td>Education: Spanish</td>
<td></td>
<td></td>
<td>Visual Arts</td>
<td>VA</td>
</tr>
<tr>
<td>U1592 B.S.</td>
<td>Middle Childhood</td>
<td>ED</td>
<td>U1727 B.S.</td>
<td>Visual Arts/Computer</td>
<td>VA</td>
</tr>
</tbody>
</table>

9. CREDIT/NO CREDIT OPTION:
If you wish to take a course on a credit/no credit basis, you must complete the “Application for Credit/No Credit,” have it signed by the instructor of the course and submit it to the Office of the Registrar before the end of the third week of classes (deadline- September 14, 2012). If this procedure is not followed, a grade of credit or no credit will not be allowed at final grading. If this application is submitted by the date specified, the course must be graded as credit/no credit. A request for a letter grade (A-F) will not be accepted. A grade of CR/NC has no effect on the grade point average.

10. COLLEGE POLICY ON ACADEMIC STANDING:
On the recommendation of the college faculty, the following policy on academic standing is in effect. From the Fall 1992 semester onward, good academic standing will be determined by this policy.

* Academic Standing Policy
All students are expected to maintain good academic standing at the College. Academic standing is determined by the student’s semester and cumulative grade point averages (the student's overall academic performance while attending the College at Old Westbury).

* Minimum Grade-Point Average (GPA) Requirements
Students must maintain minimum semester and cumulative grade point averages of at least 2.00 to remain in good academic standing. Students who fail to obtain a minimum semester grade point average of 2.00 in any particular semester will be placed on academic probation, which is a warning that their good academic standing is in jeopardy. Students who are on probation twice in succession and have attempted at least 32 credits are subject to suspension or dismissal (described below) at the point at which their cumulative GPA falls below 2.00.

   Probation: Minimum Semester or Minimum Cumulative GPA less than 2.00 GPA less than 2.00

Criteria for Academic Probation, Suspension, Dismissal

* Academic Probation applies automatically to students who fail for the first time to meet minimum GPA requirements in a given semester. The student is placed on probation for the subsequent semester. The student must meet all semester and cumulative minimum GPA requirements in order to be taken off probation. A student on probation is ineligible to participate on College committees or intercollegiate athletics. Academic probation, including any accompanying constraints upon a student’s activities, is intended as a support measure designed to encourage students to focus on their studies in order that they satisfy academic standards.
11. DECLARATION OF MAJOR:
* Students are required to declare a major in a department by the beginning of the junior year. Effective fall 2003: Upon completion of 42 credits (including transfer credit), undeclared majors will be prohibited from registering until an official Declaration of Major form is completed and processed.
* Failure to officially declare a major before reaching junior status (57 credits) will result in the loss of state aid.
* Declaration/Change of Major forms may be obtained from the Office of the Registrar.

12. REPEATED COURSES:
If a student repeats a course, which may not be repeated for credit more than once, only the latest grade will be used in calculating the grade point average (GPA). However, all courses and corresponding grades will remain on the transcript. For purposes of state aid, courses not deemed necessary to repeat according to department policy (as stated in the college catalog) will not satisfy full time status requirements.

13. ONLINE “NE” COURSES:
Courses with the SEC designation “NE” in the schedule of classes are offered via the internet. Students participate in these courses by accessing the course Angel website at times of their own choosing periodically each week. Students must register normally for the course, a process that begins for students who have never attended Old Westbury in the Office of Enrollment Services. For enrollment, a non-matriculated student may contact enroll@oldwestbury.edu or call (516) 876 - 3073. To take a NET course, students need the use of an internet-capable computer, an internet connection, and an email address (student computing center computers and college email accounts may be used).
For general information about .NE classes contact Professor Bever at bevere@oldwestbury.edu. For technical assistance or if you are having trouble logging in or need help navigating the course, you can contact Mike Lucatorto, lucatortom@oldwestbury.edu, or the Student Computing Center Helpdesk at 516-876-2741.

14. HYBRID “HY” COURSES:
Courses with the SEC designation "HY" in the schedule of classes are “hybrid” courses that are taught partly in the classroom and partly via the internet, with an irregular schedule. Students attend some classes on campus and do additional coursework online as directed in the course syllabus, which will be distributed during the first class meeting. Students register normally for hybrid courses, and can use either their own internet-capable computer and internet connection or the computers in the Student Computing Center.
For general information about .HY classes contact Professor Bever at bevere@oldwestbury.edu. For technical assistance or if you are having trouble logging in or need help navigating the course, you can contact Mike Lucatorto, lucatortom@oldwestbury.edu, or the Student Computing Center Helpdesk at 516-876-2741.

15. BLENDED “BL” COURSES:
Courses with the SEC designation "BL" in the schedule of classes are “blended” courses that are taught partly in the classroom and partly via the internet, with an irregular schedule. Students attend some classes on campus and do additional coursework online as directed in the course syllabus, which will be distributed during the first class meeting. Students register normally for blended courses, and can use either their own internet-capable computer and internet connection or the computers in the Student Computing Center.
For general information about a .BL class contact the professor who is teaching it. For technical assistance or if you are having trouble logging in or need help navigating the course, you can contact Mike Lucatorto, lucatortom@oldwestbury.edu, or the Student Computing Center Helpdesk at 516-876-2741.

16. FERPA (FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974):
Access to Student Records
The College’s policy follows the spirit and letter of all federal and state laws concerning access to student records. Within certain statutory limitations, students, upon reasonable notice, may review their “education records” containing information directly related to themselves. Students will be afforded an opportunity to challenge the accuracy of factual information in their records.
In the event a student challenges a record, the student will be offered a hearing by a College official who has no personal involvement in the matter challenged and shall receive a decision in writing within a reasonable time (not more than 45 days) after the conclusion of the hearing. Should the student fail to appear at the hearing or request an adjourned hearing date prior to the date set for the hearing, a decision shall be issued on the facts available.
Students wishing to inspect their records shall direct their requests to the office concerned with those records.
Student information, other than directory information, will not be released to a third party without the notarized consent of the student to the office housing the requested records, with the following exceptions:

• The College will cooperate with all legal authorities in every way appropriate, in accordance with all federal and state laws. The office receiving a request for such cooperation shall immediately seek approval for the release of the requested information from the Records Access Officer.

• The University discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials; a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University. Although the following are part of the educational record, students do not have access to:
  • Letters or statements of recommendation submitted in confidence for school records prior to January 1, 1975, provided these records are not used by the school for other than the original intended purpose.
  • Financial records of the parents of the students or any information directly related to the parents’ financial status.

Problems or issues concerning access to students’ records, should be directed to the Registrar, Campus Center, Room I-102. The Family Educational Rights and Privacy Act is available for review on the WEB at www.ed.gov/policy/gen/guid/fpco/ferpa/index.html.

1 “Directory information” includes information relating to a student’s name, address, e-mail address, date and place of birth, major field of study, dates of attendance, honors designation and earned degrees. The parent of a dependent student or an eligible student who wishes to restrict access to “directory information” with respect to that student must inform the Office of the Registrar in writing, within 15 days after the start of each semester.
**FULL TERM (part of term 1) MID-TERM EXAM SCHEDULE — FALL 2012 —**

Monday, October 15, 2012 – Saturday, October 20, 2012

Mid-term grades are mandatory, but midterm exams are not. The days assigned for midterm exams are only suggested dates. If a faculty member does not give a mid-term exam, class must be held. If a faculty member does give a mid-term exam, class must be held on the non-exam day in midterm week.

Classes, which regularly meet on Mondays and Wednesdays:
- Periods 1, 4, 6, 8 should schedule exams for Monday, 10/15/2012
- Periods 2, 5, 7 should schedule exams for Wednesday, 10/17/2012

Classes, which regularly meet on Tuesdays and Thursdays:
- Periods 1, 4, 6, 8 should schedule exams for Tuesday, 10/16/2012.
- Periods 2, 5, 7 should schedule exams for Thursday 10/18/2012

<table>
<thead>
<tr>
<th>Period</th>
<th>Start Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8:30 AM</td>
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<tr>
<td>2</td>
<td>10:20 AM</td>
</tr>
<tr>
<td>4</td>
<td>1:00 PM</td>
</tr>
<tr>
<td>5</td>
<td>2:50 PM</td>
</tr>
<tr>
<td>6</td>
<td>4:40 PM</td>
</tr>
<tr>
<td>7</td>
<td>6:30 PM</td>
</tr>
<tr>
<td>8</td>
<td>8:20 PM</td>
</tr>
</tbody>
</table>

Classes, which meet only once a week, will schedule exams on their regular meeting day and time between October 15, 2012 and October 20, 2012. Exams will be scheduled for their regular rooms and times.

Mid-term grades are due in the Office of the Registrar via Faculty WEB no later than **October 24, 2012**.

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**FULL TERM (part of term 1) FINAL EXAM SCHEDULE — FALL 2012 —**

Thursday, December 13, 2012 – Wednesday, December 19, 2012

Classes, which regularly meet on Mondays and Wednesdays:
- Periods 1, 4, 6, 8 should schedule exams for Monday, 12/17/2012
- Periods 2, 5, 7 should schedule exams for Wednesday, 12/19/2012

Classes, which regularly meet on Tuesdays and Thursdays:
- Periods 1, 4, 6, 8 should schedule exams for Tuesday, 12/18/2012.
- Periods 2, 5, 7 should schedule exams for Thursday 12/13/2012

<table>
<thead>
<tr>
<th>Period</th>
<th>Start Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8:30 AM</td>
</tr>
<tr>
<td>2</td>
<td>10:20 AM</td>
</tr>
<tr>
<td>4</td>
<td>1:00 PM</td>
</tr>
<tr>
<td>5</td>
<td>2:50 PM</td>
</tr>
<tr>
<td>6</td>
<td>4:40 PM</td>
</tr>
<tr>
<td>7</td>
<td>6:30 PM</td>
</tr>
<tr>
<td>8</td>
<td>8:20 PM</td>
</tr>
</tbody>
</table>

Classes, which meet only once a week, will schedule exams on their regular meeting day and time between December 13, 2012 and December 19, 2012. Exams will be scheduled for their regular rooms and times.

Final grades are due in the Office of the Registrar via Faculty WEB no later than **48 hours after the final examination** is scheduled.
IMPORTANT DATES FOR FALL 2012

Mar. 1 Thurs. Suggested deadline to file for summer 2012 Financial Aid

Mar 26 - May 11 By Appointment Academic Advising for Fall 2012 by appointment in department offices

Mar. 30 Fri. Deadline to submit financial aid documents for Summer 2012

Apr. 16 Mon Suggested deadline to file for financial aid for 2012-2013

Fall 2012 Early Registration on WEB (HTTPS://MY.OLDWESTBURY.edu):

Apr. 2 Mon. Seniors
Apr. 5 Thurs. Juniors
Apr. 9 Mon. Sophomores
Apr. 12 Thurs. Freshmen

Apr. 13 – Aug. 24 Continual Fall 2012 registration for all students on WEB (HTTPS://MY.OLDWESTBURY.edu)

Apr. 30 Mon. Deadline to submit financial aid documents for 12/13 financial Aid

July 11 Wed. Summer College Work Study placement for fall 2012 registered students.

July 9, 10 Mon. – Tues. New Student Summer Orientation I.
July 12, 13 Thurs. – Fri. New Student Summer Orientation II.
July 16, 17 Mon. – Tues. New Student Summer Orientation III.

July 26 Thurs. Bill payment due date for Fall 2012

Aug. 24 Fri. Residence halls open for new first year students who missed Summer orientation.

Aug. 25 Sat. Residence halls open for new students
Aug. 27 Mon. Fall 2012 Classes begin
Fall 2012 College Work Study Placement for registered students.

Aug. 27 - Aug. 31 Mon. - Fri. Add/Drop, Late Registration ($40 fee) on WEB (HTTPS://MY.OLDWESTBURY.edu)

Sept. 3 Mon. Labor Day-no classes; offices closed
Sept. 14 Fri. Last day to submit Credit/No Credit Application to Registrar
Oct. 1 Mon. Applications for graduation (via e-mail to the Office of the Registrar) due from candidates expecting to complete requirements by December 2012

Oct. 5 Fri. Last day to withdraw from fall 2012 part-of-term “A”
Oct. 8 Mon. Columbus Day-no classes; offices closed
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 15 – Oct. 20</td>
<td>Mon. – Sat.</td>
<td>Mid-term week</td>
</tr>
<tr>
<td>Oct. 18</td>
<td>Thurs.</td>
<td>Fall 2012 part-of-term &quot;B&quot; begins</td>
</tr>
<tr>
<td>Oct. 19</td>
<td>Fri.</td>
<td>Suggested deadline to file for Spring 2013 Financial Aid-Spring 2012 admits</td>
</tr>
<tr>
<td>Oct. 22</td>
<td>Mon.</td>
<td>Instructor’s approval required to withdraw from class on or after this date for full term. Fall 2012 part-of-term “A” ends. Final grades due 48 hours after final exam.</td>
</tr>
<tr>
<td>Oct. 24</td>
<td>Wed.</td>
<td>Mid-term grades due</td>
</tr>
<tr>
<td>Oct. 29 - Dec. 7</td>
<td>By Appointment</td>
<td>Academic advising by appointment in department offices for Spring 2013 registration.</td>
</tr>
<tr>
<td>Nov. 6</td>
<td>Tues.</td>
<td>Election Day-classes in session; offices minimally staffed.</td>
</tr>
<tr>
<td>Nov. 12</td>
<td>Mon.</td>
<td>Veterans’ Day-classes in session</td>
</tr>
<tr>
<td>Nov. 5</td>
<td>Mon.</td>
<td>Seniors</td>
</tr>
<tr>
<td>Nov. 8</td>
<td>Thurs.</td>
<td>Juniors</td>
</tr>
<tr>
<td>Nov. 12</td>
<td>Mon.</td>
<td>Sophomores</td>
</tr>
<tr>
<td>Nov. 15</td>
<td>Thurs.</td>
<td>Freshmen</td>
</tr>
<tr>
<td>Nov. 16 - Dec. 7</td>
<td>Fri. - Fri.</td>
<td>Continual Spring 2013 registration for all students on the WEB (<a href="HTTPS://MY.OLDWESTBURY.edu">HTTPS://MY.OLDWESTBURY.edu</a>)</td>
</tr>
<tr>
<td>Nov. 22 - Nov. 25</td>
<td>Thurs. - Sun.</td>
<td>Thanksgiving Recess-no classes-offices closed</td>
</tr>
<tr>
<td>Dec. 5</td>
<td>Wed.</td>
<td>Last day to withdraw from fall 2012 classes. Deadline to submit financial aid documents for Spring 2013 admits.</td>
</tr>
<tr>
<td>Dec. 11, 12</td>
<td>Tues.,Wed.</td>
<td>Make-Up Study Days</td>
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<tr>
<td></td>
<td></td>
<td>If classes are cancelled for any reason, they will be made up on these days. Otherwise, students should utilize these days as study days.</td>
</tr>
<tr>
<td>Dec. 13 – 19</td>
<td>Thurs. – Wed.</td>
<td>Examinations Week</td>
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<td></td>
<td></td>
<td>(grades due 48 hours after final examination)</td>
</tr>
<tr>
<td>Dec. 19</td>
<td>Wed.</td>
<td>Fall 2012 semester ends after last examination</td>
</tr>
<tr>
<td>Dec. 20</td>
<td>Thurs.</td>
<td>Residence Halls close 1pm.</td>
</tr>
</tbody>
</table>
CAPP
(Curriculum Advising and Program Planning)

- Access https://MY.OLDWESTBURY.EDU
- Enter user ID and password
- Select Student Services tab
- Select Degree Evaluation
- Select the most current term and submit
- Scroll to bottom of page and select Generate New Evaluation*
- Choose or verify program, verify term and select Generate Request
- Select Detail Requirement and submit
*For undeclared majors or students wishing to change majors select “What-If” Analysis
  - Select Term and continue
  - Select program and continue
  - Select First major and submit or add a minor
  - Verify term and select Generate Request
  - Select Detail Requirements and submit

CAPP Source Code Key

T = Transfer Course
E = Requirement satisfied with test score
H = Course completed and rolled to academic history
R = In Progress course
COURSE SELECTION FORM

NAME: ______________________________________________________________________

TERM: ______________________________________________________________________

STUDENT ID NUMBER: _______________________________________________________

PIN (PERSONAL IDENTIFICATION NUMBER):
If you have not changed it, your initial PIN is your 6-digit birth date in MMDDYY format.

REGISTRATION IDENTIFICATION NUMBER: ____________________________________
(This number must be obtained from your academic adviser.)

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE TITLE</th>
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Please verify your registration by carefully reviewing your schedule on the Old Westbury website (https://MY.OLDWESTBURY.EDU). You may add and/or drop courses prior to and including the last day of the first week of classes.

Please see the Schedule of Classes for the term specific deadline date. Under no circumstances can courses be added or dropped after this date.
SEE THE NEXT PAGE FOR INSTRUCTIONS TO REGISTER.
INSTRUCTIONS FOR WEB REGISTRATION

1. Meet with your academic adviser to select courses from the Schedule of Classes. Select alternate courses, in case your initial choices are full. On the Course Selection Form (see previous page), write the course registration number (CRN) associated with each course.

2. Obtain your Registration Identification Number from your adviser. You must use this number to register or add/drop on the WEB.

3. Access https://MY.OLDWESTBURY.EDU

4. Enter User Name and Password

5. Select “Student Services” tab

5. Select “Add or Drop Classes” under the registration tools

7. Follow instructions to add or drop courses.

INSTRUCTIONS FOR WEB PAYMENT AND ENROLLING IN A TIME PAYMENT PLAN

1. Access https://MY.OLDWESTBURY.EDU

2. Select “E-Bill” (bottom right)

3. Enter User ID (college ID number) and Password

4. Follow instructions to make a payment by credit card or electronic check, or to enroll in the Time Payment Plan.

INSTRUCTIONS TO ACCESS GRADES

1. Access https://MY.OLDWESTBURY.EDU

2. Enter User Name and Password

3. Select “Student Services” tab

4. Select “Student Grades”

5. Follow the directions to see your grades. Grades are available for viewing on-line after all grades are received and processed, usually 5 to 10 days after the grades are due.
# CLASS SCHEDULE WORKSHEET

Name ___________________________ Program ___________________ Date ___________

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<tr>
<th>Period/Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
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<tbody>
<tr>
<td>1. 8:30 A.M.-10:10 A.M.</td>
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<td>2. 10:20 A.M.-12:00 P.M.</td>
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<td>3. 12:01 P.M.-12:59 P.M.</td>
<td><strong>C O M M O N H O U R</strong></td>
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<td>4. 1:00 P.M.-2:40 P.M.</td>
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<td>5. 2:50 P.M.-4:30 P.M.</td>
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<td>6. 4:40 P.M.-6:20 P.M.</td>
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<td>7. 6:30 P.M.-8:10 P.M.</td>
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<td>8. 8:20 P.M.-10:00 P.M.</td>
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STATE UNIVERSITY OF NEW YORK
COLLEGE AT OLD WESTBURY
Directions to the Campus

BY CAR:
The College at Old Westbury is located immediately north of the Long Island Expressway (495) in the village of Old Westbury, Long Island, approximately 30 miles east of New York City.

The main entrance to the college is located on the west side of Rte. 107 approximately one-half mile north of Jericho Turnpike (Rte. 25).

From the South Shore of Nassau County, take either Meadowbrook Parkway or the Wantagh State Parkway to Northern State Parkway eastbound. Exit Northern State Parkway at Exit 35 North (Broadway/Rte. 107). Proceed north to campus entrance on Rte. 107.

From the North Shore of Nassau County, take either Northern State Parkway or the L. I. E. (495) eastbound to Rte. 107 (Northern State Exit 35N; L. I. E. Exit 41N) and proceed north to campus entrance on Rte. 107.

From the South Shore of Suffolk County, take the most convenient north-south road to the L. I. E. (495) westbound. Exit at Exit 41N (Broadway/Rte. 107) and proceed north to main campus entrance.

From the North Shore of Suffolk County, take L. I. Expressway (495) westbound and proceed as indicated above for the South Shore of Suffolk County.

BY TRAIN:
The Long Island Railroad stops at the Hicksville station. Train schedule and route information are available from the LIRR, (516) 822-LIRR. Bus service is available to and from the Hicksville station Monday through Friday. Bus schedule information may be obtained from the MTA Information Center, (516) 766-6722. Taxi service is also available at the station.

BY BUS:
The College is accessible by bus via MTA route N-20, which travels between Main Street, Flushing, and the Hicksville railroad station along Northern Boulevard and Route 107. The bus connects with other MTA buses at various connecting points along Northern Boulevard and elsewhere. Call the MTA Information Center, (516) 766-6722, for schedule and additional route information. A college shuttle bus meets MTA buses at the main gate during the school year and registration periods, at certain hours.

OFFICE OF ENROLLMENT SERVICES:
The College’s Office of Enrollment Services is located in Campus Center, Room 1-202. The telephone number is (516) 876-3073. Other College offices may be reached through the central switchboard, (516) 876-3000, (TDD-876-3083).

Bus fares subject to change without notice